

Judicial Technology and Automation Committee

BUILDING BETTER TECHNOLOGY FOR A BETTER COURT SYSTEM.

N E W S L E T T E R

**AUGUST
2002**

IN THIS ISSUE

*Case Management
System: Frequently
Asked Questions*

*Case Management
System: Press
Conference*

*IvyTech Computer
Training Program
Extended Through Fall
2002*

*LexisNexis:
Important Notification
Regarding Screen
Resolution*

*2002 Judicial
Conference Highlights*

Help Wanted

*JTAC Welcomes a New
Web Coordinator*

About JTAC

Suggestions

Case Management System

Frequently Asked Questions

Since the Supreme Court announced CA as the CMS vendor and established its Policy Statement on Case Management Systems, many excellent questions regarding aspects of the CMS project have been asked of JTAC. As a result, JTAC has compiled a comprehensive list of **Frequently Asked Questions** (FAQ) for publication to the website.

It is important to note that this list--both its questions and its answers--is the result of widespread collaboration between members of JTAC, State Court Administration, CA project staff, and many stakeholders in the justice community. It is also important to note that these FAQs are highly dynamic. Some of the questions that have been asked don't yet have solid answers. Undoubtedly, some answers will change over time. And some questions haven't even been asked yet.

**View the
Case Management
System Frequently
Asked Questions
(CMS FAQs)**

The publication of these CMS FAQs is an attempt to foster communication between the project staff and all the stakeholders in the justice community. In short, the FAQs are meant to be a good faith effort of responding to questions as we understand issues today. If you have a question that you'd like to have answered and added to the CMS FAQ list, please email Kurt Snyder at ksnyder@courts.state.in.us.

Case Management System/Marion County Pilot Project Press Conference

On July 23, 2002, the Indiana Supreme Court Judicial Technology and Automation Committee, with the participation of many stakeholders in our justice community, held an historic press conference announcing the state's contract with Computer Associates and the pilot CMS project in Marion County. This press conference can be viewed online at: <http://www.in.gov/judiciary/webcast.html>.

IvyTech Computer Training Program Extended Through Fall 2002



Due to the enormous success of the Judicial Employee Computer Training Program at Ivy Tech State College during its first year, enrollment will be extended through Fall 2002. Course offerings include computing, the Internet, and Microsoft Office software such as Word, Access, Excel, and PowerPoint. These courses are offered to judicial employees of courts of record at any of IvyTech's 23 campuses statewide, and they are fully funded by JTAC.

Click here to learn more about training opportunities at the IvyTech campus near you, including when training is available, course details, and who to contact to register.

History of the Program

The Ivy Tech program was developed to help trial court and county clerk employees take advantage of the many technology tools currently available to them and to begin preparing them for the technology that will be available in the future. Approximately 550 employees in roughly 157 county clerk offices and local trial courts throughout Indiana have participated in this program. In total, a variety of 24 courses have been taken for a total of 50,067 contact hours.

Read the August 5 press release about the extension of the IvyTech Program to learn more about the program's successes and about IvyTech.

LexisNexis: Important Notification Regarding Screen Resolution

It is likely that many court users of LexisNexis have a screen resolution on their computer monitors of 640x480 pixels, and Lexis would like you to know that your experience at their website would be optimized if your monitor resolution is set to 800x600 pixels.

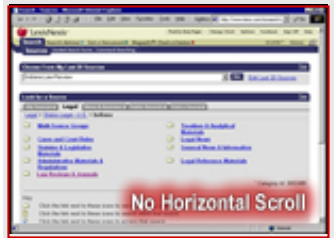
Having a lower screen resolution often means that when you visit a website you will have to scroll horizontally across the page in addition to vertically down the page (see right). This can be quite a hindrance to effective web viewing.

In early August LexisNexis will launch a new website layout that is specifically designed for users with a monitor resolution of 800x600. In addition to the LexisNexis site, the Indiana Judicial System website is designed for the same monitor resolution, as are a majority of sites on the Internet. Changing your monitor resolution is a simple process, but if you don't have experience changing the settings on your computer, you should consult a member of the technical staff in your court or office to do so.

Click the images below to enlarge.



640x480 resolution



800x600 resolution

2002 Judicial Conference Highlights

CMS Discussion

Members of the JTAC staff and Computer Associates will be on hand on during the conference to discuss the new JTAC sponsored system. On Wednesday, Justice Frank Sullivan will provide an update on JTAC during one of the opening plenary sessions. On Thursday and Friday, JTAC and CA staff are prepared to provide brief demonstrations of the new system.

LexisNexis Training

Don't miss additional JTAC-sponsored LexisNexis training at the 2002 Judicial Conference in September. Courses for beginners and advanced users will be offered on Thursday and Friday of the conference:

Online Legal Research Training for Beginners

Learn how to use LexisNexis to access legal information and news for Indiana and beyond. Training will involve demonstrating time-saving methods for accessing Indiana case law, statutes and regulations, as well as other state and federal material. The ability to instantly Shepardize all case law will be a focal point, as will print and download functionality. This course is intended for beginners and for those that need a refresher course.

Advanced Online Legal Research Training

Take your LexisNexis knowledge to the next level. This training session is intended to demonstrate how to use Lexis for Indiana-specific legal research. This course is intended for intermediate to advanced users.

If you don't currently have access to LexisNexis in your court, the Indiana Supreme Court Judicial Technology and Automation Committee (JTAC) will provide FREE access to LexisNexis to all judicial officers of courts of record. For more information, [click here](#).

Help Wanted

The largest IT project in the history of Indiana state courts is now underway, and we anticipate hiring approximately 20 new employees over the next 18 months. In June 2002, the Indiana Supreme Court – at the recommendation of its Judicial Technology and Automation Committee (JTAC) – partnered with Computer Associates International, Inc. (CA) to provide the state of Indiana with a 21st century integrated statewide case management system. The system will be built on Microsoft, Oracle, and CA technologies. Various opportunities exist for qualified candidates in the following areas:

- MIS Director
- Database Administrator
- Help Desk / Trainer
- Fiscal Officer
- Field Representative

If you are interested in learning more about these positions, including full job descriptions and application information, visit the **Jobs page** on the JTAC website (No phone calls or office visits).

JTAC Welcomes a New Web Coordinator

JTAC is pleased to announce the hiring of Lindsey Holloway to serve as Web Coordinator / Documentation Specialist for the Division of State Court Administration and the Judicial Technology and Automation Committee. The responsibilities of this position include assisting the Director and Counsel of Trial Court Technology with the maintenance and development of the Indiana Judicial System website, the implementation of the new web portal that will be developed as part of the new case management system (CMS), and the development of training materials associated with the new CMS.

Lindsey received a Bachelor of Arts from Indiana University in May 2002; she majored in English writing and editing and also focused study on web and publication development. Lindsey began working for the Division of State Court Administration as a Web Development Intern in January 2001 and previously worked as an Editing Assistant and Web Designer for the American Bar Association Office of the Consultant on Legal Education.

About JTAC

In order to develop a uniform policy on implementation of information technology by the Indiana judicial system, the Supreme Court of Indiana at the 1999 Indiana Judicial Conference formed a Judicial Technology and Automation Committee (JTAC). The Committee's charge includes, but is not limited to, the development of a long-range strategy for technology and



automation in Indiana's judicial system, including possible approaches for funding and implementation as well as the development of standards for judicial information, case management systems, judicial data processing, electronic filing, deployment and use of judicial information on the Internet, and for all related technologies used in the courts. In short, the primary role of JTAC is to provide leadership and governance, including advisory oversight of state budget requests, regarding the use of technology in the courts in an effort to better serve the people of Indiana. **To learn more about JTAC visit its website.**

Suggestions

As we work toward modernizing our judicial system, JTAC seeks your input on how we should proceed. If you have a suggestion on how our courts can better utilize technology, please contact us. We are looking forward to working with all the constituents of our justice system as we move into the 21st century.

Kurt Snyder, Esq.

Director and Counsel of Trial Court Technology
Indiana Supreme Court Division of State Court Administration
115 West Washington Street, Suite 1080
Indianapolis, IN 46204-3417
PHO: (317) 233-2778
FAX: (317) 233-6586
E-mail: ksnyder@courts.state.in.us
Internet: <http://www.IN.gov/judiciary>